

CLEANING SCHEDULES

Hospital:

High Risk WARDS	Standard	Cleaning frequencies
Walls	All wall surfaces including skirting should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages	1 check clean daily 1 full clean weekly (dust only) 1 full washing yearly (Deep Clean Team)
Ceilings	All ceiling surfaces should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages	1 full clean monthly(dust only) 1 full washing yearly (Solid Only)
All Doors	All parts of the door structure should be visibly clean so that all door surfaces, vents, frames and jambs have no blood or body substances, dust, dirt, debris, adhesive tape or spillages	1 full clean weekly Handles, door plates and spot clean daily
All Internal Glazing, including partitions	All internal glazed surfaces should be visibly clean and smear free with no blood or body substances, dust, dirt, debris, adhesive tape or spillages. They should have a uniform shine appearance	1 check clean daily 1 full clean weekly
All external glazing	All external glazed surfaces should be clean	1 full clean every 3 months
Mirrors	Mirrors should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean daily
Switches, sockets, data points	All wall fixtures should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean weekly
Bedside Patient T.V. including earpiece for bedside entertainment system	All parts of the bedside patient TV should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or stains.	1 full clean daily 1 full clean on patient discharge
Radiators	All parts of radiators (including between panels) should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean daily (External) Deep clean yearly – (Contracted)

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Ventilation grilles, extract and inlets	The external part of the ventilation grille should be visibly clean with no blood or body substances, dust, dirt, debris or cobwebs.	1 full clean weekly
Floor – Hard/Vinyl	The complete floor including all edges, corners and main floor spaces should have a uniform finish or shine and be visibly clean with no blood or body substances, dust, dirt, debris or spillages.	Dust removal 1 full clean daily + 1 check clean daily Wet mop 1 full clean daily + 1 check clean daily Machine Scrub Bi Monthly
Soft Floor	The complete floor including all edges, corners and main floor spaces should be visibly clean with no blood or body substances, dust, dirt, debris or spillages. Floors should have a uniform appearance and an even colour with no stains or water marks	1 full clean daily 1 check clean daily Shampoo annually Spot clean
Low Surfaces	All surfaces should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean daily 1 check clean daily
High Surfaces	All surfaces should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean weekly 1 check clean weekly
Bed Side Chairs	All parts of the furniture should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	1 full clean daily 1 check clean daily
Visitor Chairs		1 Full clean weekly
Beds	All parts of the bed (including mattress, bed frame, wheels and castors) should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape or spillages.	Head board/Foot board & Under mattress daily Legs & base weekly Whole on discharge
Lockers	All parts of the locker (including wheels, castors and inside) should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape, stains or spillages.	1 full clean daily (External) 1 full clean (Internal & External) on patient discharge 1 check clean daily
Tables	All parts of the table (including wheels, castors and underneath) should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape, stains or spillages	1 Full clean daily 2 check cleans daily
Hand wash dispensers	All parts of the surfaces of hand soap and paper towel containers should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape, stains or spillages	1 full clean daily (External) 1 Deep clean (Internal & External) on change

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Hand hygiene alcohol rub dispensers	All parts of the surfaces of hand hygiene alcohol rub dispensers should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape, stains or spillages. Dispensers should be kept stocked	Daily Clean of bottle, brackets and dispenser
Waste receptacles	The waste receptacle should be visibly clean with no blood or body substances, dust, dirt, debris, adhesive tape, stains or spillages. Receptacles should be emptied frequently and not allowed to overflow	1 full clean daily (External) 1 check clean daily Deep clean weekly (Internal & external)
Curtains and blinds	Curtains and blinds should be visibly clean with no blood or body substances, dust, dirt, debris, stains or spillages	Clean, change or replace yearly Bed curtains change six monthly
Pest control devices	The pest control device should be free from dead insects, animals or birds and be visibly clean	1 full clean monthly (Contracted)
Electrical items	The casing of electrical items should be visibly clean with no blood or body substances, dust, dirt, debris or adhesive tape	Dust removal 1 full clean daily
Cleaning equipment	Cleaning equipment should be visibly clean with no blood or body substances, dust, dirt, debris or moisture	Full clean after each use